



## **Heritage Kenora**

### **~ Meeting Notes ~**

June 15, 2016 - 9:30 am

Lake of the Woods Museum

**Present:** Tim Davidson, Jim Clarke, Randy Jackson, David Nelson, James Tkachyk, Lori Nelson.

**Regrets:** Lisa Moncrief, Rory McMillan, Jeff Port, Melissa Shaw.

#### **1 Call to Order**

Tim Davidson called the meeting to order at 9:40 am.

#### **2 Declaration of Pecuniary Interest**

David Nelson declared on agenda item 6.2 - City Hall window replacement.

#### **3 Approval of Minutes for May 18, 2016 Meeting**

*Motion: Moved by Jim Clarke, seconded by David Nelson that the minutes of the meeting held May 18, 2016 be approved as amended, reflecting the correction to the CIP funding for 901 Ottawa Street from \$25,000 to \$22,620. Carried.*

#### **4 Business Arising**

##### **Seasons**

The facade and design CIP funding for Seasons on Second Street in the amount of \$16,000 was carried over to 2016 and the owner has indicated that the project will be completed this year.

##### **Red Lake Outfitters**

The CIP grant amount of \$33,500 for Red Lake Outfitters was carried over from 2015. Melissa Shaw is trying to get confirmation from the owner Harlan Schwartz that this project is no longer in the works. We understand from the owner of the building that this is the case. Lori Nelson contacted Lauren D'Argis, Manager of Finance and Corporate Services, about using those funds for 2016 projects and this would be allowed.

## **5 CIP Applications**

Of the \$100,000 approved by Council for the 2016 CIP funding, there is \$2,683.50 remaining. Carrying over the \$33,500 referred to in the previous item, the total would be \$36,183.50. There have been expressions of interest by at least two other businesses who may be interested in applying for funding this year. They are aware that their applications will be dealt with on a first-come-first-serve basis.

## **6 New Business**

### **6.1 Presentation to City Council**

Karen Brown, on behalf of City Council, has requested that representatives from Heritage Kenora provide Council with an update on the Committee's work. Jeff Port has offered to present the report at the July COW meeting. Any other committee members who wish to attend are welcome.

### **6.2 City Hall Window Replacement**

In terms of process, Lori Nelson will provide James Tkachyk with the proper procedure when there are proposed alterations to heritage-designated buildings.

James Tkachyk presented the window replacement project on the heritage-designated City Hall. 46 windows will be replaced with metal clad, wood frame windows – same size, shape and colour as the existing. The proposed project will maintain the original look but will, at the same time, address the functional requirements.

*Motion: Moved by Randy Jackson, seconded by Jim Clarke to recommend to City Council the approval of the proposed window replacement at City Hall based on the design reviewed. Carried.*

### **6.3 Museum Annex Remediation**

James Tkachyk presented the building envelope remediation project of the heritage-designated Museum Annex. Restoration work was done on the building in 2005, but issues with water leaking in have necessitated an examination of the building. Originally it was thought that the slate tile roof needed replacing, but upon closer examination the issue seems to relate to the rain water leader system. To address this and the damage that has been caused, the project consists of the following: clearing of rainwater gutters, repair of eaves at front entryway, replacement of bricks along eave at front entryway, repair of concrete tread on bottom entry stairway, weather proofing of the main doors, replacement of the metal roofing on the main entryway and the replacement of 12 slate tiles on the main roof.

*Motion: Moved by Jim Clarke, seconded by David Nelson to recommend to City Council the approval of the proposed building envelope remediation to the Museum Annex. Carried.*

**7 Other Business**

James had been asked by a local contractor if St. Alban's Cathedral is a heritage-designated building because he has been asked to do some work on it. The Cathedral is not designated.

It was suggested that when the CIP funding is expended that Heritage Kenora concentrate on heritage designations or, at the very least, identifying those buildings which the committee would like to see designated.

**8 Next Meeting**

**July 20 at 9:30 am at the Lake of the Woods Museum**

**9 Adjournment**

*Randy Jackson moved the adjournment of the meeting at 10:30 am.*